



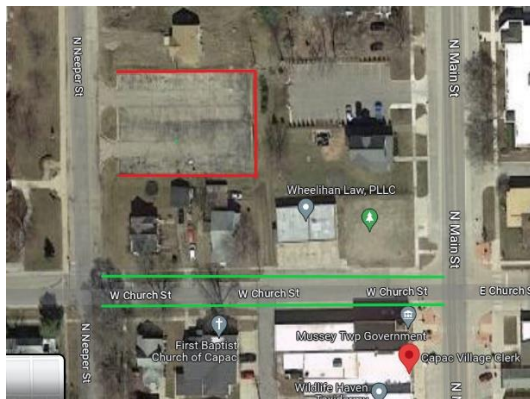
Capac Farmers' Market Vendor Rules & Regulations

I. Event Overview:

Date: Every Monday from July 17th, 2023 to October 30th, 2023. Dates for next year are subject to change.

Time: The market will run from 3 p.m. to 7 p.m., with vendor set-up beginning at 2 p.m. Teardown must not start until 7 p.m.

Location: The market will take place within Church Street (shown below in green) next to the Capac village offices on Main. Church Street will be closed to vehicle traffic for the market, including vendor vehicles. Vendors may park in the lot of the old middle school (shown below in red) and are limited to one vehicle per vendor.



Cost: There will be no registration fee or table fee for vendors, attendance is free.

II. Market Presence

Vendors are expected to always act in a professional and courteous manner. Disagreements with other vendors, city staff, and customers must be handled in a respectful manner.

The Capac Downtown Development Authority (DDA) reserves the right to remove vendors, if, in the Capac DDA's judgement, the goods and produce are not compatible with the overall concept of the market, if there is not available space at this time to accommodate product line, or if the vendors otherwise violate the rules and regulations outlined in this document.

All vendors are subject to federal, state, and county laws, including those governing health, sanitation, sales tax, packaging, labeling, weights, and measurements. Vendors must comply with all rules applicable to the products they sell, such as having necessary food processing/ingredient labels.

Participating vendors are strongly encouraged to carry liability insurance for their market business.

The Capac Downtown Development Authority, the Village of Capac, and the Capac Farmers' Market are not responsible for the loss, theft, or damage to any vendors' merchandise, products, equipment, materials, or personal belongings.

Smoking is prohibited in the market area.

Vendors must agree to hold harmless from legal or financial liability Capac Downtown Development Authority, the Village of Capac, and the Capac Farmers' Market.

Failure to follow policies, regulations, rules and decisions of the Capac Farmers' Market and Capac DDA may result in suspension or termination of the vendor's privilege to sell at the market. Vendors who have concerns regarding other vendor compliance, market staff, safety or policies should submit the complaint to DDA representative Travis Youatt at the Capac village office.

The Capac DDA has the right to amend these Rules & Regulations if necessary.

III. Products

The vendor must grow or produce a majority of products sold.

Crafts must be handmade.

Vendors misrepresenting or giving false information regarding the origin, variety, quality, condition, or value of goods will be dismissed from the market.

The Capac Farmers' Market reserves the right to require any vendor to remove unlawful, unlicensed, or improperly labeled products from sale at the Farmers' market. The Capac Farmers' Market has the sole discretion to approve or deny any vendor or their wares.

All produce must be of good quality. No overripe or spoiled produce will be offered for sale.

No corporate distributors, i.e. AVON, Young Living, Tupperware, etc. will be allowed at the market.

All vendors must comply with state and local guidelines for handling and storing food. Pre-packaged and prepared items must comply with current labeling laws. (See Michigan's Cottage Food Law.)

Food sampling must be done with adherence to the Michigan Department of Agriculture and St. Clair County Health Department requirements. All vendors offering food samples must realize responsibility for the safety of the food samples being offered. The vendors offering samples must take precautions to make certain that food samples are handled and displayed properly to prevent contamination.

IV. Vendor Spaces

Spaces will be given on a first-come-first-served basis.

Vendors must provide their own table(s) and if desired, shelter/canopy.

Food items must be displayed on a table, not on the ground.

Each vendor may take up no more than a 10 x 10 foot space. Vendor displays must not exceed the boundaries of their stall. No obstacles may be placed in front of a stall that would present a hazard to others. Walkways should be kept clear for the free passage of pedestrians.

Vendors must keep their stalls maintained in a clean and sanitary condition. All boxes, bags, containers, and debris must be removed by the vendor and shall not be left on site at the end of the day.

Vendors are encouraged to clearly display the prices of their goods.

Vendors using a canopy/shelter must have it anchored. Stakes will not be allowed on pavement, asphalt, lawns, and/or dirt areas for anchoring purposes. It is recommended to use sandbags and/or cement blocks. Each vendor is responsible for damages incurred due to flyaway of their display, canopy, inventory, or covering.

Tent ties/ropes/weights must not cause a tripping hazard and should be tied with colorful ribbon or otherwise marked to prevent falls/run-ins.

V. Vendor Responsibility

Vendors who sell products which are governed by the St. Clair County Health Department and the Michigan Department of Agriculture and Rural Development must comply with all applicable rules and regulations of these two health agencies.

Vendors are required to hold all applicable licenses and permits necessary for their operation per local health laws, the Michigan Department of Agriculture and Rural Development, and any other government regulatory agency. The Capac DDA and representative Travis Youatt reserve the right to request copies of these licenses and permits at any time, including but not limited to Michigan Sales Tax ID, Commercial Kitchen License, Apiary License, and/or Nursery Dealer License.

Goods offered for sale in closed packages or sealed containers shall bear an approved label stating the vendor's name and address, name of product, ingredients, and net weight or measure. All labeling of any packages or containers must comply with the Michigan Department of Agriculture Food Division.

Michigan Department of Agriculture 800-292-3939 (Food & Dairy Division)
800-292-3939 (Pesticide Division)

Village of Capac 131 N. Main Street (810) 395-4355

St. Clair County Health Department (810) 987-5300

Department of Treasury 517-373-3200

VI. Weather Policy

The Capac Farmers’ Market is a ‘Rain or Shine Market’, which means it will be open during regular operating hours, even in inclement weather conditions.