

**VILLAGE OF CAPAC
REGULAR MEETING
OFFICIAL MINUTES
JUNE 15, 2020
AMERICAN LEGION HALL
115 N MAIN ST.**

Called to order at 7:00 p.m.

Council Members Present: Lynne Mandeville, Mary Klug, Joe Herrington, Debbie Hlubic, Samantha Ramirez, Joe Nemecek, President John Grzyb, Clerk Lisa Lulis, Chief Heather Fantin.

Council Members Absent: None

Approval of the agenda:

Motion: Joe Nemecek to approve the agenda for June 15, 2020.

Support: Mary Klug

All ayes. Motion carried.

Approval of Previous Meeting's Minutes:

Motion: Joe Nemecek to approve the minutes from the June 1, 2020 meeting.

Supported: Debbie Hlubic

All ayes. Motion carried

Bills:

Motion: Joe Nemecek to pay the bills totaling \$15,219.23

Support: Samantha Ramirez

Roll call vote. All ayes. Motion carried

President's Report: Motion Joe Nemecek to approve the Covid 19 prepared plan as written. Support Lynne Mandeville. Brief discussion

Roll call vote. All ayes. Motion carried

Waiting for the glass for the office window, it is ordered.

Motion Mary Klug to open the office when the glass is installed plus the additions of signs 1 person allowed in at one time mask required, support. Debbie Hlubic. Debbie Hlubic states that she has signs already printed.

Roll call vote. All ayes motion carried

Motion Debbie Hlubic once the glass is installed Lisa Lulis and Marilyn Price can resume their normal hours. Supported Joe Nemecek.

Roll call. All ayes. Motion carried.

Correspondence: None

Public comment: None

Old Business: None

Personnel/ Finance Committee: None

Police Committee: Motion Mary Klug to approve a raise for Heather Fantin and pay out of an extra thousand for the insurance buyout. Support Joe Nemecek

Roll call vote. All ayes. Motion carried

D.P.W. Report: Bryan Millers anniversary date is here and he has asked for a raise.

Referred to the DPW committee

Library Committee Report: On June 29th they are going to start curbside pick-up.

Books will be returned by drop box. Cleaning will be done once a week at this time. The utility bills are going to be sent to the village.

Park and Recreation Report: porta potties have been delivered

Clerk's Report: proposed budget- motion Samantha Ramirez for the public hearing

June 30th 6:00pm. Support Lynne Mandeville

Roll call vote. All ayes. Motion carried

Treasurers' Report: Motion Mary Klug to approve resolution 2020-10 to add the utility bill on the tax roll. Support Joe Herrington

Roll call. All ayes. Motion carried.

Motion Joe Nemecek for the President John Grzyb and Clerk Lisa Lulis to sign the tax rate request. Support Lynne Mandeville.

Roll call. All ayes. Motion carried

Zoning Administrator Report/ CCA: None

DDA Report: Budget- next meeting

ZBA Report: 215 N Main- and a few other properties are zoned CBD not residential – brief discussion- changing the zoning to proper zoning. Planning commission to discuss

at next meeting. Send notices to the homeowners and owners of property within 300 ft of the proposed change.

Planning Commission Report: Meeting July 1, 2020

Police Report: porta potty is blocking the sidewalk at the construction site for dollar general. Request if the ground dries enough to move the porta potty

DPW Report: Motion Mary Klug to adopt Resolution 2020-09 establishing the water rates as written. Support Joe Nemecek.

Roll call vote. All ayes. Motion carried.

Quote to put the light back up is \$1,700.00 plus the electrician contact the trucking company. Chief Fantin is going to give Beth Eldridge the information.

Peerless Midwest to fix a valve at the well house. Need to be replaced, quote was under \$2000.00 and they are going to inspect the wells. Bill Christensen is calling George Lopez to cut the tree down at 306 E Mill and another on Main St

DEQ did not approve the asset plan. Capital improvement plan.

New Business: Joe Nemecek- ice machine on the sidewalk at family dollar, will be checking to see if it is on family dollars property or the village.

Building on Capac road, the pole barn. Motion Debbie Hlubic to have construction code authority check out building on Capac rd. support Joe Herrington. Roll call vote. All ayes. motion carried

Unfinished Business

- A. Village Signs** in progress
- B. Rural Rate Assessment** sent it back to RCAP
- C. Hill Street Project** on going
- D. Middle School-** nothing
- E. Library façade** waiting for the paint job
- F. Railroad crossing – Hunter St** on the list,
- G. Update Job descriptions- do away with contracts** on hold
- H. Sign ordinance.** On hold
- I. 540 N Glassford + 541 N Neeper-** letters were sent out

Council Business: Joe Nemecek questions Al Francis about performance bonus instead of raise

Adjourn at: 8:22

Motion: Mary Klug

Supported: Lynne Mandeville

All ayes. Motion carried

Lisa Lulis

Village Clerk

**“THIS INSTITUTION IS AN EQUAL OPPORTUNITY
PROVIDER & EMPLOYER”**