

**VILLAGE OF CAPAC
REGULAR MEETING
OFFICIAL MINUTES
DECEMBER 7, 2020
AMERICAN LEGION HALL
115 N MAIN ST.**

Called to order at 7:00 p.m.

Council Members Present: Mary Klug, Debbie, Hlubic, Samantha Ramirez, Joe Herrington, Joe Nemecek, President John Grzyb, Clerk Lisa Lulis, Officer James Malburg

Council Members Absent: Lynne Mandeville

Approval of the agenda:

Motion: Mary Klug

Support: Joe Nemecek

All ayes. Motion carried

Approval of Previous Meeting's Minutes: 11-16-2020

Motion: Joe Nemecek

Support: Samantha Ramirez

All ayes. Motion carried

Bills:

Motion: Mary Klug to pay the bills in the amount of \$65,455.81

Support: Samantha Ramirez

Roll call vote. All ayes. Motion carried

President's Report: MERS addendum – Motion Samantha Ramirez to accept the MERS addendum effective January 1, 2021

Support: Debbie Hlubic

Roll call vote. All ayes. Motion carried.

Ordinance 2020-02 property rezoning on Main Street. – Motion Joe Nemecek to approve ordinance 2020-02. Support Debbie Hlubic

Roll call vote. All ayes. Motion carried.

Next meeting will have auditors report.

Correspondence: None

Public comment: None

Old Business: None

Personnel/ Finance Committee: Working on employee handbook, next meeting after Christmas.

Police Committee: None

D.P.W. Committee: Well reports received. Pump number one needs to be overhauled. Motion Mary Klug to accept the estimate from peerless for \$27,636.00 for the repair of the pump in well 1. Support Samantha Ramirez. Roll call vote. All ayes. Motion carried
Water tower- needs inspection. Dixon has submitted a proposal for \$4,165.00 to inspect the water tower. Motion Mary Klug to hire Dixon to do the inspection on the water tower for \$4,165.00. Support Samantha Ramirez. Roll call vote. All ayes. Motion carried.
Generators are working well and in good condition.

Motion Mary Klug to remove I (office furnace/AC) from unfinished business. Support Samantha Ramirez, all ayes. Motion carried.

Library Committee Report: Discussion about curtains for the upstairs windows.

Park and Recreation Report: pocket park 201 N Main brief discussion.

Clerk's Report: Help wanted ads were placed in: The County Press for 1 week, Tri City times or 2 weeks, MML.org for 1 month; it was sent to the Times Herald have not received a response.

Treasurers' Report: None

Zoning Administrator Report/ CCA: none

DDA Report: No meeting in December

ZBA Report: None

Planning Commission Report: Special meeting on Wednesday December 9,2020, about site plans. Brief discussion.

Police Report: in packet

DPW Report: handled under DPW Committee.

New Business:

Samantha Ramirez would like the DPW to make sure the Christmas tree lights turn on with the street lights.

Unfinished Business

- A. **Village Signs** in progress
- B. **Rural Rate Assessment**
- C. **Hill Street Project**
- D. **Middle School**-nothing
- E. **Railroad crossing – Hunter St**- spring
- F. **Update Job descriptions- do away with contracts**- after Christmas
- G. **Sign ordinance**. In progress
- H. **Tree trimming/ replacement** in progress
- I. **Office furnace/** completed

Council Business: Joe Nemecek says everyone did a wonderful job for the Cranberry Christmas.

Adjourn at: 7:45

Motion: Mary Klug

Supported: Joe Nemecek

All ayes. Motion carried.

Lisa Lulis

Village Clerk

**“THIS INSTITUTION IS AN EQUAL OPPORTUNITY
PROVIDER & EMPLOYER”**