

**VILLAGE OF CAPAC  
REGULAR MEETING  
OFFICIAL MINUTES  
NOVEMBER 15, 2021  
AMERICAN LEGION HALL  
115 N MAIN ST  
7:00 P.M.**

**Called to order at 7:00 p.m.**

**Council Members Present:** President John Grzyb, Lynne Mandeville, Debbie Hlubic, Joe Nemecek, Joe Herrington, Clerk Lisa Lulis, DPW Supervisor Dave Schultz, Chief Heather Fantin

**Council Members Absent:** Mary Klug, Samantha Ramirez

**Approval of the agenda:**

**Motion:** Joe Nemecek

**Support:** Joe Herrington

All ayes, motion carried.

**Approval of Previous Meeting's Minutes:**

**Motion:** Joe Nemecek to approve minutes as corrected.

**Support:** Joe Herrington

All ayes, motion carried.

**Bills:**

**Motion:** Joe Nemecek to pay the bills in the amount of \$ 151,517.19

**Support:** Joe Herrington

Roll call vote, all ayes, motion carried.

**President's Report:** Covid policy- new employee was exposed to a covid positive person- follow the health department guidelines. Motion Joe Nemecek regarding covid we follow St Clair co health department guidelines. Support Lynne Mandeville roll call vote. All ayes, motion carried.

**Correspondence:** None

**Public comment:** None

**Old Business:** None

**Personnel/ Finance Committee:** None

**Police Committee:** None

**D.P.W. Report:** Meeting on Nov 11th at 4. Dave Schultz contract. Discussion of contract. Vacation/ sick days paid out on December 3- unless the council chooses to roll over sick up to a capped amount. Table until next meeting.

Easements for McDonalds lift station and Armada grain are in progress.

Water tower- needs repairs approximately \$400,000.00, possibly use the ARPA funds and a loan.

Complaints about the village burn pile- first Monday of the month burn, going to chip as much as possible. Possible dumpster for grass clipping, waiting until there is a camera at the dump.

**Library Committee Report:** none

**Park and Recreation Report:** Tanya from Spicer says we have a good chance for the grant for pickle ball court

**Clerk's Report:** Home occupations permit- the marijuana home occupation is for 1 person not a group to work and grow together. Motion Joe Nemecek to adopt the home occupation permit. Support Lynne Mandeville. Roll call vote. All ayes, motion carried.

**Treasurers' Report:** In packets

**Zoning Administrator Report/ CCA:** Dangerous building- 415 N Walker for the court order- the village may have to incur the cost of digging up the pool and filling it in with back fill.

Capac road- Mike from CCA to contact Brian Shull to reinspect the building to see if it is a dangerous building.

401 N Main is coming along.

**DDA Report:** None

**ZBA Report:** None

**Planning Commission Report:** None

**Police Report:** Quote for new vehicle- wants to gift the old car to the DPW. The new police vehicle can be a pick-up truck. \$52,000.00 it will be 6 months before the order will be fulfilled. Motion Joe Nemecek to allow Chief Heather Fantin \$52,000.00 from salvage funds to purchase an F150. Support Joe Herrington. Roll call vote, all ayes, motion carried.

**DPW Report:** Quote from STE- for plow \$2,337.88. Motion Joe Nemecek to allow Dave Schultz to repair the plow on the F550 for \$2,337.88. Support Debbie Hlubic. Roll call vote, all ayes, motion carried.

Road commission contract for \$5,300.00- Motion Joe Nemecek to sign the contract for \$5,300.00 to the road commission to plow/ salt Main and Mill. Roll call vote- all ayes, motion carried.

SCADA-System- quote for \$32,898.00 Dave Schultz said Ken Wesley was talking with Lawrence McPeck from Spicer. Table until next meeting.

Quote to fix a few intersections from water main break- \$3,500.00 from creative. Motion Joe Nemecek to allow Dave Schultz to spend up to \$3,500 for asphalt repair through creative asphalt, support Debbie Hlubic. Roll call vote. All ayes, motion carried.

**Council Business:** None

#### **Unfinished Business**

**A. Hill Street Project** in Progress

**B. Railroad crossing – Hunter St- in progress**

**C. Employee Handbook-Update Job descriptions- do away with contracts** in progress

**D. Sign ordinance.** In Progress

**E. Tree removal/ replacement Council Business:** Start planting trees November 16,2021. Miss-dig has already been contacted/

**F. Dangerous buildings:** discussed previously

**Council business:** Amy Cell will be here December 6<sup>th</sup>. She will send the resumes for council packets ahead of time.

**Adjourn at:**

**Motion:** Joe Nemecek to adjourn at 8:19

**Support:** Lynne Mandeville

All ayes, motion carried

**Lisa M Lulis**

**Village Clerk**

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