

# **Village of Capac, Michigan**

Category 2 of the State of Michigan  
Economic Vitality Incentive Program (EVIP)

Plan for Cooperation, Collaboration,  
and Consolidation of Services

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This report has been prepared as part of the State of Michigan Economic Vitality Incentive Program (EVIP) requirement that eligible Cities, Townships, and Villages, give residents a document showing the existing cooperative efforts with local governments and to show possible future collaborative and/or a consolidation of services for cost savings.

Cost savings can be difficult at best to calculate depending on assumption of the level of services being rendered from the perspective of the municipalities involved. Any cost savings revealed in this report are given as estimates rather than exact amounts. Any future savings are dependent upon the final negotiated terms of an agreement.

The Village of Capac is approximately 1.95 square miles in area surrounded in it's entirety by Mussey Township properties. The following services are shared as a result of this relationship.

## Current Cooperation /Collaborations:

As previously reported.

1. Mussey Township Volunteer Fire Department responds to all the Fire Calls in the Village of Capac which is supported from Village residents through millage based winter taxes collected by the Township. The Village of Capac has it's own water tower and water distribution system that are supplied by wells which maintains proper water pressure for the fire hydrants located within the Village limits. It is through these cooperative efforts of Mussey Township and the Village of Capac that fire protection is provided to our residents. The Fire Hall with all the equipment is located within the Village limits and is maintained by Mussey Township with an annual budget of \$186,000.

**Estimated Cost Savings:** minimum of \$40,000 to \$50,000.

2. The Assessing services for the Village of Capac are provided through the Mussey Township Office. All the property cards for parcels located in the Village of Capac are located in the Mussey Township Office and the Assessor can be contacted at Mussey Township Hall, Capac Michigan. There are 927 total parcels in the Village of Capac, at an approximate cost of \$11.57 per parcel to assess. The Village of Capac is responsible for the mailing and collection of Village Tax Bills for those Village parcels in cooperation with Mussey Township.

**Estimated Cost Savings:** \$11,609.

3. The Village of Capac DPW purchases road salt for winter application to the streets through the State of Michigan MIDEAL Bid procurement process. Storage of the salt is done in collaboration with the St. Clair County Road Commission which has an operations yard in the Village of Capac with a covered salt barn. The 262 tons of salt are purchased at \$46.61 per ton at a cost of \$12,207. The cost of salt if not purchased through the MIDEAL Bid program would cost between \$90 to \$100 per ton.

**Estimated Cost Savings:** \$10,000 to \$13,000.

4. Elections for the Village of Capac are done in cooperation with Mussey Township. Associated costs for the supplies which are needed to have the ballots prepared for the Village of Capac elections are billed and paid

for by the Village. The cost savings is based on the personnel, voting machines, and site for holding the elections.

**Estimated Cost Savings:** \$3,000 to \$5,000.

### **Future Collaboration and Consolidation Plan:**

1. The Village of Capac has in the past supported the Capac Schools and the Parks and Recreation facilities with donations which are used to develop various athletic fields on school property and promote the community awareness for healthy exercise and outdoor family orientated activities. The Village of Capac has recently acquired a new parcel of property which will be developed into a new community park and recreation area. It is hoped that combined efforts of the Capac Schools, the Youth Sports Leagues and the Village of Capac will develop these areas for the mutual benefit of all the residents of the Village of Capac and the surrounding communities. Cost savings initially for the Village will be up to \$2,500 which has been donated directly to the Capac Schools for recreational and athletic purposes. Future defined contributions to the Capac Schools from the Village can and will continue to promote collaboration and consolidation of services for the community.

**At this time the Village would consider contributing an estimated \$500.00 to Capac Schools Park & Recreation facilities. The Village will also be investing in its own Park & Recreation areas. The parcel of property that the Village purchased was leveled and seeded in the summer of 2013. We do not have a completion date at this time, as this is an ongoing project. The only barrier the Village runs into is funding. We receive our funding from St. Clair County Parks & Recreation and only a portion are allowed for funding the upgrade to the Community Park.**

2. The Village of Capac currently supports the St. Clair County Emergency Dispatch system with payments being made based on a per call basis spread across the participating municipalities in the County. Efforts to create a fair contract by which all units of government in the County can support the County Dispatch System are being worked on. The future collaboration of the municipalities in

St. Clair County will eventually result in lower (undetermined) costs for dispatching services.

**Starting in November of 2011 Central Dispatch no longer has Police Agencies making payments towards the County Dispatch System. The Village did not encounter any barriers.**

- 3 Services that have been consolidated in the Village of Capac are the positions of full-time Clerk, and part-time Deputy Clerk/Zoning Administrator. The position of full-time Clerk which consisted of 40 hours per week plus benefits was replaced with a part-time Clerk working 29 ½ hours per week with no benefits. The part-time Deputy Clerk/Zoning Administrator was eliminated.

Cost Savings				
Description		Wages	Benefits	Total
FT Clerk	\$	55,000	\$30,000	\$85,000
PT Zoning Adm.	\$	22,000		\$22,000
PT Clerk	\$	21,000		\$21,000
Annual Savings	\$	56,000	\$30,000	\$86,000

Due to limited funds the Village has nothing new to consolidate at this time. We will continue to research this in the future.