

VILLAGE OF CAPAC
REGULAR MEETING
OFFICIAL MINUTES
SEPTEMBER 20,2021
AMERICAN LEGION HALL
115 N MAIN ST.

Called to order at 7:00 p.m.

Council Members Present: Debbie Hlubic, Samantha Ramirez, Joe Nemecek, Mary Klug, Lynne Mandeville, Joe Herrington, Clerk Lisa Lulis, Chief Heather Fantin, DPW Supervisor Dave Schultz

Council Members Absent: John Grzyb

Approval of the agenda:

Motion: Mary Klug

Support: Samantha Ramirez

All ayes, motion carried,

Approval of Previous Meeting's Minutes:

Motion: Mary Klug

Support: Lynne Mandeville

All ayes as corrected.

Bills:

Motion: Debbie Hlubic to pay the bills in the amount of \$105,324.04.

Support: Samantha Ramirez

Roll call vote, all ayes, motion carried.

President's Report: none

Correspondence: none

Public comment: Dale Barnard is questioning the damaged part of Park St, where the culvert was replaced. It is the process of being repaired.

Old Business: Village manager – John Osborn the village manager from Yale is willing to talk to the village about the position. He would be a part time consultant. Another option is hiring Amy Cell to find a village manager- she will narrow down the prospects. Motion Debbie Hlubic to start the hiring process with Amy Cell for \$2,500.00. Discussed pros and cons of village manager / consultant. Support Samantha Ramirez.

Roll call vote

Ayes- Debbie Hlubic, Samantha Ramirez, Joe Herrington, Mary Klug, Joe Nemecek.

Nays- Lynne Mandeville

Motion carried.

Personnel/ Finance Committee: None

Police Committee: Chief Heather Fantin went to the school board meeting and they want a police officer as a school liaison. The school will pay 60% (\$37,000). If council agrees, it will start with a 1-year contract. Motion Mary Klug to allow Chief Heather Fantin to write the contract with the Capac schools, for a resource officer for 1 school year contract, allow village attorney to waive conflict. Support Lynne Mandeville. Roll call vote. All ayes, motion carried.

Motion Mary Klug to allow Chief Heather Fantin to hire Jen Deiotte as a full-time officer. Support Debbie Hlubic. Roll call vote. All ayes, motion carried.

D.P.W. Report: Meeting on September 14 at 4:00. Dave Schultz is going to work with the employee to try to improve the training and working on putting the employee back on rounds. Dave Schultz personal phone used for emergency only.

Would like to possibly change the driveway ordinance, permits for new driveway/ culvert. Any culvert work needs a permit.

Interviews for 4 perspective DPW hires.

Social media contract for all employees.

The truck is fixable getting a patch panel.

Library Committee Report: The sidewalk behind the library is complete.

Park and Recreation Report: checking into shredded rubber mulch for under playground equipment.

Clerk's Report: none

Treasurers' Report: in packet

Zoning Administrator Report/ CCA: none

DDA Report: none

ZBA Report: none

Planning Commission Report: Jim Vargo states he has not gotten a check. Gary Tringale will be submitting a site plan.

Police Report: Discussed previously.

DPW Report: Quote for hydrant thawer \$1,395.00, quote for new generator \$1,649.00.

Motion Mary Klug to allow Dave Schultz to purchase the hydrant thawer and new generator for up to \$3,050.00. Support Lynne Mandeville. Roll call vote. All ayes, motion carried.

Permits- need one for all work done in the right of way.

Jorge Lopez was called by the church to take down a tree and he took it down and billed the village. Ask the church to pay for the tree that was taken down.

Walker street paving is not up to grade. Dave Schultz is going to contact Prieh's.

New Business: Table DPW Supervisor contract.

Motion Debbie Hlubic to pay Lisa Lulis 6 hours for sick vacation. Motion died.

Motion Joe Herrington have Lisa Lulis hours from Monday thru Friday 8-4 year-round, lunch is paid, 40 hours vacation / 40 hours sick/ holiday's paid 8 hours per day. Support Lynne Mandeville. Roll call vote.

Ayes- Mary Klug, Lynne Mandeville, Samantha Ramirez, Joe Herrington, Joe Nemecek

Nays- Debbie Hlubic

Moton carried.

Unfinished Business:

- A. Rural Rate Assessment- progressing
- B. Hill Street Project- in progress
- C. Middle School- walk through next week.
- D. Railroad crossing – Hunter St- waiting to hear from railroad
- E. Update Job descriptions- do away with contracts- in progress
- F. Sign ordinance. - in progress
- G. Tree replacements- in progress
- H. Dangerous building- no changes

Council Business: Motion Joe Herrington the office hours are from 9-4 closed from 12-12:30 for lunch. Support Lynne Mandeville. All ayes, motion carried.

Adjourn at:

Motion: Mary Klug to adjourn at 9:03

Supported: Samantha Ramirez

All ayes, motion carried.

Lisa Lulis

Village Clerk

“THIS INSTITUTION IS AN EQUAL OPPORTUNITY
PROVIDER & EMPLOYER”