



VILLAGE OF CAPAC  
OFFICIAL MINUTES  
REGULAR COUNCIL MEETING  
March 19, 2018  
HELD AT THE  
AMERICAN LEGION HALL  
115 N. MAIN ST.  
7:00 P.M.

President invites all to say the Pledge of Allegiance

I. MEETING CALLED TO ORDER/ATTENDANCE, ROLL CALL/APPROVAL OF AGENDA Patti Weyhrauch, Joe Nemecek, Samantha Ramirez, Paul Libkie, John Grzyb, And Lisa Lulis. Absent: Mary Klug, Bruce Lawrence. Joe Nemecek motion for approval of the agenda seconded by Patti Weyhrauch all ayes

A. REGULAR COUNCIL MINUTES Joe Nemecek motion to accept the March 5, 2018 minutes Paul Libkie Seconded motion all ayes

B. BILLS totaling \$ 45,578.27 Patti Weyhrauch motion to pay all bills second Joe Nemecek all ayes

C. PRESIDENT'S REPORT: Water survey, to go on Facebook and in writing adding a due date for the survey.

New phone system 3 options, called Mike Lauwers from township, has not returned the phone call yet, township will hopefully help with new phones, new parts are unavailable only refurbished parts. Phones are old 14-15 years. New capabilities on new phone, emergencies will automatically go to Greg's phone or computer. Police department phones are bad. Could take older phone to police if updating the phones in village offices. Could do police system next year. Option 1 will accommodate the new phones, option 2 must drop a phone won't handle more than 5 lines, or option 3 just a new module which could be a temp fix. Motion Paul Libkie for 1 option Joe Nemecek supports, for the \$4315 phone system and request the township to pay a third. 4 ayes 1 nay (Samantha Ramirez no)

Contracts no contracts due this year, new copier with color, motion to look into a new color copier, consensus for Lisa Lulis and Marilyn Price to check prices on both lease and purchase. Check for both color and black and white. Legal size.

Library: Security system for library 3 options. Surveillance system, security system, fire Joe Nemecek motion Patti Weyhrauch supports \$1,072.00 system all ayes

Credit card motion needed for bank to work with village for credit card. Motion Joe Nemecek adopt village credit card for \$5,000.00 with Greg Smith, Heather Fantin, Lisa Lulis, John Grzyb as authorized users Paul Libkie seconds motion. All ayes

Loan going to bank tomorrow to check on so that John Grzyb and Marilyn Price can sign for the loan, Paul Libkie wants to wait until May not April, payment due

in December no matter when the paperwork signed. Joe Nemecek wants the paperwork signed in April Motion Joe Nemecek for John Grzyb and Marilyn Price to go to sign the papers to get the road started seconded by Paul Libkie. Not sure if the rate is locked in at the low rate, it is tax exempt for the bank. Can pay early, no pre-payment penalty. All ayes

D. CORRESPONDENCE none

E. VISITORS/PUBLIC COMMENTS, TIME LIMITS ESTABLISHED BY COUNCIL 3 MINUTES FOR PUBLIC. Billy Schultz, credit card limits using a second person to authorize certain amounts and to limit credit card use. The village is using card for more everyday items, asking about a line of credit.

## II. OLD BUSINESS

A. Credit card/ debit card

B. MERS called to set up meeting to help improve the MERS payments. Need a day for Paul Libkie and Samantha Ramirez to come during the day for meeting.

## III. COMMITTEE AND DEPARTMENT HEAD REPORTS

A. PERSONNEL/FINANCE COMMITTEE REPORT none

B. POLICE COMMITTEE REPORT none

C. D.P.W. COMMITTEE REPORT water survey on Facebook and at office to be filled out. Return date? Return to the village office

D. LIBRARY COMMITTEE REPORT Spicer drawings in packet, would like to go with option 1 Joe Nemecek motion for option 1 for library façade Patti Weyhrauch seconded, proceed with process for option 1 all ayes.  
Joe Nemecek motioned and Patti Weyhrauch supported the community room use policy as written by Al Francis. all ayes Joe Nemecek add to motion to add wavier Patti Weyhrauch supported all ayes.

E. PARK & RECREATION REPORT none

F. CLERK REPORT: Set up signature pad on 2 computers, researching classes through MML. Researching Michigan association of municipal clerks. Sent out application and check for Notary public haven't received it back yet. Only classes until next year. Joe Nemecek motion for Lisa Lulis to spend \$279.00 for the MML classes and pay and Mileage will be reimbursed after Paul Libkie second. all ayes

- G. **TREASURER REPORT** see report would like a bit more information, a regular report
- H. **ZONING ADMINISTRATOR'S REPORT/ CCA REPORT** none
- I. **DDA REPORT** none April 2, 2018 Patti Weyhrauch has talked to members of the DDA and feels she has answered all the questions of the DDA.
- J. **ZBA REPORT** none April 11<sup>th</sup> 6:30
- K. **PLANNING COMMISSION REPORT**, public hearing on March 12, 2018. Entire meeting was on the marijuana. Draft ordinance to be emailed to Lisa Lulis. Will be given to the rest of the council
- L. **POLICE REPORT** Heather Fantin asking to hire a new person , Emily Koning pending health and background check Paul Libkie motioned and Patti Weyhrauch second the hire of a part time officer all ayes
- M. **D.P.W. REPORT** lagoon system is fixed, 2 quotes for the library roof, \$12,600.00 and \$15,900.00. Looking at estimates first.

**V. NEW BUSINESS** none

**VI. COUNCIL BUSINESS:** planning commission ordinances reviewed by Al Francis. Allen Bean didn't forward. Would like to see them prior to next meeting. April 2, 2018 motion for Al Francis or Allen Bean send the council the drafts as soon as possible for the council to review motion by Patti Weyhrauch seconded by Joe Nemecek. Can we get a bond so we cannot be out spent in litigation, there is no provision is current law or the draft. Treating the lagoon language is under the land use. Application requirements and special use and who is going to enforce and the monitor the ordinances as written.

**ADJOURNMENT**

**Motion Paul Libkie second Samantha Ramirez to adjourn the meeting at 8:19 Ayes 5 Nays 0**

**Lisa Lulis  
Village Clerk**

**"THIS INSTITUTION IS AN EQUAL  
OPPORTUNITY PROVIDER & EMPLOYER"**