



VILLAGE OF CAPAC
OFFICIAL MINUTES
REGULAR COUNCIL MEETING
DECEMBER 4, 2017
HELD AT THE
AMERICAN LEGION HALL
115 N. MAIN ST.

7:20 P.M. Due to Special Meeting Which started 6:55p

The Pledge of Allegiance was said at the special meeting at the start at approximately 6:55 pm. and the Village President John Grzybs informed all he would not asked for the pledge again. President GRZYBS did call the meeting to order and asked for attendance by Temp Clerk Libkie. Roll was taken and all council members were present including staff, Police Chief Fantin and DPW Supt. Smith.

- I. Motion by Lawrence Second Klug to accept the agenda as presented Roll Call vote, All Ayes No Nays Motion Passed
 - A. REGULAR COUNCIL MINUTES of the November 20, 2017 meeting were presented. Motion Lawrence second to Nemecek to approve the minutes with changes. Section Two Old Business part "E" insert regarding between the words everything signs. Or describe the conversation clearer. At all Grzyb please spell the last name correctly to GRZYB. Section 3 Committee and Department Heads Report, part "F" second line "approve" should be corrected to "approved". The minutes were passed by all on a voice vote no nays.
 - B. The bills in the amount of \$133,567.58 and the President Grzybs asked to have the Village Insurance renewal premium of \$25,984.00 added to the bills for a total of \$159,551.58. Motion Weyhrauch second Nemecek to pay the bills in the amount of \$159,551.58 roll call vote Lawrence Aye, Klug Aye, Weyhrauch aye, Nemecek Aye, Ramirez Aye, Libkie Aye, Grzyb Aye, No Nays Motion Passed.
 - C. PRESIDENT'S REPORT OUR H65 REPORT WAS TO BE COMPLETED BY VILLAGE AND ACT 51 REPORT and GENERAL FUNDS FROM DDA FOR MAIN ST. APPROX. \$27,000.00 is Engineering Fees and cannot be filed as act 51 fees.
 - D. The President related that we need by resolution to make the Treasurer Marilyn Price the Authorized Representative for the Saw grant so the Village Council needs to pass Resolution 2017-10. Resolution 2017-10 moved by Weyhrauch supported by Lawrence Roll call vote Klug Aye, Lawrence Ayes, Weyhrauch aye, Nemecek Aye, Ramirez Aye, Libkie Aye, Grzyb Aye, no nays Resolution 2017-10 passed.
 - E. CORRESPONDENCE None

- F. VISITORS/PUBLIC COMMENTS, TIME LIMITS ESTABLISHED BY COUNCIL 3 MINUTES FOR PUBLIC. Citizen complaint near the food pantry 114 N. Main St. Capac where a slip and fall occurred. The person was possibly bruised and minor scratches yet the hand rail being erected would have helped in this incident. The citizen had directed the injured person to make a report at the Village offices. Council referred this matter to the DPW Supt. Smith to get a new hand rail installed this area.

A citizen related that at the Aldrich St. Park we should install a brick wall for handball or play volleyball into it. Council thought this was a good idea and President Grzyb referred this to the Park committee to add this to the new plan.

II. OLD BUSINESS

- A. Village Signs No action.
- B. Rural Rate Assessment No action.
- C. SAW Grant Resolution 2017-10 will help get the grant payments made.
- D. Police Polices & Procedures, Council must have completed copies to review.
- E. Aldrich St. Park Signs, info. Date of placement and locations within grant.
- F. MERS Quarterly reports and payments review after 2016-2017 audit, Council to take this up in JANUARY.
- G. Marijuana Laws discussed with local attorney, Motion Nemecek Second Lawrence to start the process for the Growing and Processing marijuana license where the Village will start with the Local Attorney leading this effort with assistance from planner Allen Bean of Spicer. The end goal is to end with strong ordinance with no holes to protect the Village. The President called for a roll call Vote Wayhrauch Aye, Nemecek Aye, Ramirez Aye, Klug Aye, Lawrence Aye, Libkie Aye, Grzyb Nay. 6 Ayes 1 Nay Motion Passed
- H. Library front and engineered drawings desired. The committee did not get to this project.
- I. Annexation Resolution 2017-3 and petition is in the hands of the St. Clair County Commission per the local attorney.

- J. Ordinances 2017-3 the amendment to increase the size or number of members of planning commission members. The ordinance amendment 2017-2 amendment to the Garbage ordinance were both advertised November 22, 2017. THE ORDINANCES 2017-3 and 2017-2 DO NOT HAVE TO BE READ AND VOTED ON AGAIN PER THE LOCAL ATTORNEY ONCE THE TIME has been reached they become effective.

III. COMMITTEE AND DEPARTMENT HEAD REPORTS

- A. PERSONNEL/FINANCE COMMITTEE REPORT, directed to continue to seek the administrative assistant position. The committee has said to all applicants that we were hiring for the position to work with the clerk, treasurer and DPW and work up to 29 and ½ hours a week with the clerk as a direct supervisor. Motion Weyhrauch second Klug to hire the part-time assistant to work with the clerk as the supervisor and work with the treasurer and DPW Supt and clerk. up to 29 ½ hours per week. Roll call vote asked for by the President. All Ayes No Nays Motion Passed.
- B. POLICE COMMITTEE REPORT Chief related that policy's 649 and 650 have to be redone properly for council's review.
- C. D.P.W. COMMITTEE REPORT
- D. LIBRARY COMMITTEE REPORT
- E. PARK & RECREATION REPORT
- F. CLERK REPORT
- G. TREASURER REPORT
- H. ZONING ADMINISTRATOR'S REPORT/ CCA REPORT
- I. DDA REPORT was billed and is to pay \$25,000.00 The extra \$1317.50 will have to come from some place else. The DDA wishes to ask for a legal opinion if they can donate \$10,000.00 for the library grant. They will pay for the local attorney's fee. The DDA was also asked to reimburse the chamber of commerce \$1,000.00 and the DDA approved the \$1,000.00payment to the Chamber of Commerce.
- J. ZBA REPORT
- K. PLANNING COMMISSION REPORT This coming Wednesday at 7:00 pm.
- L. POLICE REPORT See attached police report

M. D.P.W. REPORT

N. NEW BUSINESS.

- V. COUNCIL BUSINESS Klug asked if Allen Bean the Village Planner could be at the Planning Commission meetings to help with the process of this Growing, Processing and opting in ordinances. The President will investigate this further and get one or both the local attorney and or planner at the meetings.

The president and clerk will work on getting the schedule of council meetings for the 2018 calendar year for council's review for next meeting. We should look at planning and DDA.

Motion Lawrence second Klug to adjourn the meeting at 7:55pm: Voice vote All Ayes No Nays
Meeting closed

Temp Clerk Paul C. Libkie

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OPPORTUNITY PROVIDER & EMPLOYER"**