

**VILLAGE OF CAPAC  
REGULAR COUNCIL MEETING  
OFFICIAL MINUTES  
FEBRUARY 21, 2017**

**Pledge of Allegiance**

**Regular Council meeting called to order by President John Grzyb at 7:00 p.m..**

**Council & Staff Present: Mary Klug, Patti Weyhrauch, Bruce Lawrence, Paul Libkie, Samantha Ramirez, Joe Nemecek, President John Grzyb, DPW Supervisor Greg Smith, Sgt. Pryzwara & Clerk Crystal Potter.**

**Agenda:** Motion Lawrence, supported by Klug to approve the February 21, 2017 Agenda as presented. All ayes. Motion carried.

**Minutes:** Motion Lawrence, supported by Libkie to approve the February 6, 2017 Regular Council Minutes as presented. All ayes. Motion carried.

**Bills:** Motion Weyhrauch, supported by Libkie to approve the February 21, 2017 bills in the amount of \$112,263.91. Roll call vote: All ayes. Motion carried.

**President's Report:**

- 1.** Second Monday of each month committees will meet as follows: 11:00 a.m. Parks, 12:00 p.m. Library, 1:00 p.m. Finance, 2:00 p.m. Police and DPW 4:30 p.m. every second Wednesday after first council meeting. Consensus of council.
- 2.** Small cell towers – Attorney reviewed with council. Motion Joe Nemecek, supported by Bruce Lawrence that if the interested party can comply with the provisions of the Metro Act then the Village would be agreeable. If not, the Village would hear their proposal as to the advantages to the Village including monetary. All ayes. Motion carried.
- 3.** Motion Mary Klug, supported by Bruce Lawrence to send bookkeeper letter recognizing that she has not returned to work after 30 day leave of absence and therefore has vacated the position. All ayes. Motion carried.
- 4.** Motion Bruce Lawrence, supported by Paul Libkie to change temporary to part time in the bookkeeper ad. All ayes. Motion carried.
- 5.** Motion Bruce Lawrence, supported by Paul Libkie to approve the Village President to sign the DNR grant agreement. All ayes. Motion carried.

**Correspondence:** None.

**Visitors:** None.

**Personnel/Finance Committee Report:** 1. briefly reviewed budget and personnel matters

and DPW summer help. Discussed a pay increase for part-time DPW employees.

**2.** Motion Lawrence, supported by Libkie to hire part-time DPW summer help in June, July & August. Roll call vote: All ayes. Motion carried.

**Police Committee Report: 1.** Reviewed Police Chief contract. Chief will be meeting with finance committee this week to work on budget.

**D.P.W. Committee Report: 1.** Metro Act pole.

**2.** Itemized act 51 money with BSA program.

**3.** School wants to put up two new watch for children signs.

**Library Committee Report: 1.** Narrowed down to two contractors. Need architectural drawing for façade. Doors will be installed tomorrow.

**Park & Recreation Report: 1.** DPW Supervisor is getting quotes for gazebo.

**Clerk Report:** None.

**Treasurer Report: 1.** Informational report for Councils review.

**CCA/Zoning Administrator:** None.

**D.D.A. Report:** None.

**ZBA Report: 1.** Nemecek will be contacting Hargrave for annual ZBA meeting date.

**Planning Commission: 1.** Meeting Wednesday March 1<sup>st</sup>.

**Police Report: 1.** Motion Libkie, supported by Lawrence to regretfully accept Ray Leonard's letter of resignation. All ayes. Motion carried.

**D.P.W. Report:** None.

**New Business: 1.** Motion Nemecek, supported by Weyhrauch to accept Bruce Lawrence's letter for leave of absence until June 2017. Ayes: Weyhrauch, Nemecek, Ramirez, Libkie, Klug, & President Grzyb. Abstain: Lawrence. Motion carried.

**Unfinished Business:**

**A. Village Signs** – leave on.

**B. Rural Rate Water Assessment** – in the office today.

**C. Saw Grant** – leave on.

**D. Police Policies & procedures** – in review.

**Public Comment:** None.

**Council Business:** Samantha Ramirez – street light out.  
Paul Libkie – grants

**Adjournment:** Motion Libkie, supported by Lawrence to adjourn. All ayes. Motion carried and meeting adjourned at 7:50 p.m.

Crystal L. Potter,  
Village Clerk

“THIS INSTITUTION IS AN EQUAL  
OPPORTUNITY PROVIDER & EMPLOYER”