



VILLAGE OF CAPAC
Official MINUTES
REGULAR COUNCIL MEETING
NOVEMBER 20, 2017
HELD AT THE
AMERICAN LEGION HALL
115 N. MAIN ST.
7:00 P.M.

- I. The meeting was called to order by President Gryzb and the pledge of allegiance was said by all. Roll was taken and all council members were present. Lawrence made a motion to accept the agenda with the changes, old business for unfinished business and public time only at section I., E and removal of the second public time at the end of the meeting. The Village attorney gave advice in the matter that at present he saw no need to have two times for the public to speak on the agenda. The motion was seconded by Klug and by voice vote passed.
- A. The regular council meeting minutes from November 6, 2017 were reviewed Motion Lawrence, Second Klug to accept the minutes as presented. Voice vote all ayes no nays
 - B. Motion Weyhrauch second Nemecek to pay the bills in the amount of \$165,855.26 roll call vote, Weyhrauch, Nemecek, Ramirez, Klug, Lawrence, Libkie and Gryzb aye, No nays motion passed.
 - C. PRESIDENT'S REPORT Received CVTR and Dashboard from Plante Moran and the Treasurer will be filing reports with state of Michigan
 - D. CORRESPONDENCE
 - E. VISITORS/PUBLIC COMMENTS, none wished to speak at this time yet King Midus representatives will assist council later in the meeting if needed. TIME LIMITS ESTABLISHED BY COUNCIL 3 MINUTES FOR PUBLIC.
- II. OLD BUSINESS
- A. Village Signs
 - B. Rural Rate Assessment, President was to contact for update.
 - C. SAW Grant, per DPW Supt. Smith this project is nearing completion.
 - D. Police Policies & Procedures, the Chief did enclose policies for council's review within the police report.

- E. Aldrich St. Park Signs, info. Date of placement and locations. The President receive an e-mail from the grant writer from Spicer who informed him where and when the signs are to be placed. They must be up by completion and the State sign must come from the State. The locations are in our grant and we have a copy at the office.
- F. MERS Quarterly reports and payments review after 2016-2017 audit
- G. Mary Klug brought up the past issue of the Marijuana laws and now that both King Midas and our Local Attorney are present she asked to get information to council. The local attorney was asked to discuss with council the State and Local laws and the process should the village wish to take action or not in any of the new laws. King Midas gave information also and is to assist the local attorney with statistics and data and other info.

Motion Lawrence second Weyhrauch to hold a joint meeting with planning commission 12-04-2017 at 6:45p at 115 n. Main St. Capac. Mi. This meeting will be a public forum for the consideration of the growing and processing of marijuana ordinance. Roll call vote Lawrence, Klug, Libkie, Nemecek, Weyhrauch and Ramirez all ayes. Gryzb nay motion passed.

III. COMMITTEE AND DEPARTMENT HEAD REPORTS

- A. **PERSONNEL/FINANCE COMMITTEE REPORT**, Motion Lawrence second Klug to approve the work agreement for Brea Smith as clerk for 2 years. The Corrected Name spelling of Brea to be added to the agreement. Much discussion on this being a 2-year agreement, roll call vote, Ayes Ramirez, Nemecek, Weyhrauch, Lawrence, Klug, Libkie and Gryzb, no Nays motion passed.
- B. **POLICE COMMITTEE REPORT** None
- C. **D.P.W. COMMITTEE REPORT** Garbage ordinance 2017-2 advertised in tri City times.
- D. Motion Libkie Second Nemecek to accept the bid of IT Right for back up of the computer files off site. \$275 for install and setup fee and \$500. Yearly backup storage fee, Total this year \$775.00. Roll call vote Libkie, Nemecek, Ramirez, Weyhrauch, Klug, Lawrence and Gryzb All Aye, No Nays Motion Passed.
- E. Motion Nemecek second Weyhrauch to hire a part time administrative assistant for the office, Voice Vote all ayes no nays motion Passed.
- F. **LIBRARY COMMITTEE REPORT** Motion Klug second Lawrence that Weyhrauch is the approved grant writer for the Village of Capac in matters relating to the Capac Library exterior of the building. Voice Vote All Ayes No Nays Motion Passed

- G. **PARK & RECREATION REPORT**, the president reminded the committee that November 30, 2017 at the Village hall a meeting would be held with Spicer to go over the Aldrich St. Park at 10:00a.m.
- H. **CLERK REPORT** None
- I. **TREASURER REPORT** Paid off 1.99 mileage loan completely \$61,304.63
- J. **ZONING ADMINISTRATOR'S REPORT/ CCA REPORT** showed blight cases and building permits issued
- K. **DDA REPORT** no report
- L. **ZBA REPORT** No action
- M. **PLANNING COMMISSION REPORT** Planning ordinance 2017-3 was advertised in tri city times 11-22-2017
- N. **POLICE REPORT** See attached police report. Motion Ramirez second Libkie to approve traffic control order 2017-595, Voice vote all aye no nays motion passed.
- O. **D.P.W. REPORT.** Volley ball sand was purchased and stored for proper time of use at Aldrich St. Park.

IV. NEW BUSINESS. Resolution 2017-8 regards to annexation
Petition to Annex

- H. **COUNCIL BUSINESS.** The library front and the need for construction drawings being necessary was brought back to the table. Motion Lawrence second Ramirez that Council get 2 estimates, if possible, for construction drawings for the library's front. From Capac Construction and Stevens who produced the original site drawings Voice vote 5 aye 2 nays motion passed.

ADJOURNMENT. Motion Lawrence, second Klug to adjourn meeting. Motion passed all ayes no nays 8:40p.m.

Meeting minutes completed by tempt clerk,
Paul C. Libkie

**"THIS INSTITUTION IS AN EQUAL
OPPORTUNITY PROVIDER & EMPLOYER"**