



VILLAGE OF CAPAC
OFFICIAL MINUTES
REGULAR COUNCIL MEETING
DECEMBER 18, 2017
HELD AT THE
AMERICAN LEGION HALL
115 N. MAIN ST.
7:00 P.M.

- A. The meeting was called to order at 7:00 pm. and all were asked to stand and say the pledge of allegiance. Attendance was asked to be taken and all council members were present including President Grzyb and staff Chief Fantin and Superintendent Smith.
- B. Motion Lawrence Second Nemecek to except the agenda as presented, a voice vote was called for by the President all Ayes No Nays Motion Passed.
- C. The auditor Mr. Ken Berthiaume was at the meeting and went over the 2016- 2017- year end audit explaining our main problems were retirement expenses, MERS and Health Care promises. He suggested putting more on the MERS and to start putting funds away for health care each year. He also suggested we look into the firm of Watkins and Ross for next year's health care audit study out of Grand Rapids, Mi.
- D. Motion Lawrence Second Nemecek to accept the regular minutes from the December 4, 2017 regular meeting. The minutes were reviewed by council and changes suggested second page (F) second paragraph after volleyball 'into". Then H. G. second line delete opting and manufacturing facility then insert "processing license. Then place a period after Village in the 5th line and delete all till the "The President" line starts. At III the abbreviation of cont. needed to be changed or spelled out.
- E. Motion Weyrauch second Nemecek to approve the bills in the amount of \$143,807.18 Roll call vote was asked for all ayes no Nays motion passed.
- F. PRESIDENT'S REPORT President Grzybs asked for council's action on resolution on 2017-8 Council meeting date list, Motion Lawrence Second Weyrauch to pass resolution 2017-8. Roll call vote All ayes no Nays
- G. Motion Lawrence Second Klug to pass the office ONLY Holiday schedule, voice vote motion passed.
- H. CORRESPONDENCE None

- I. VISITORS/PUBLIC COMMENTS, TIME LIMITS ESTABLISHED BY COUNCIL 3 MINUTES FOR PUBLIC. The St. Clair County Sheriff, Under Sheriff Buckle and Prosecutor Wendling all wished to talk to council regarding their vote on the Michigan's new Marijuana laws. Each official gave council statistical information on what crimes increased in Colorado and how they may affect the Village. Further with no full-time police force it will cause even more problems for the area relating to crimes in Sanilac and St. Clair County's within the last month. The Prosecutor said once passed you can not take it back and not to be taken in by the promises of big money for our budget. He believes within two years there will be little to nothing to the local governments.

The floor was open to others and verbal spats started and the President gave each 3 minutes to talk as long as they did not repeat or just argue, we wished information and did not wish this meeting to be out of control.

- II. At 8:05 pm. the president closed the public time as all had spoken if they wished and opened OLD BUSINESS.
- A. Village Signs No action
 - B. Rural Rate Assessment to have a meeting in the new year
 - C. SAW Grant Resolution 2017-10 was included in packets for review. Per DPW Supt. we are nearing completion of grant
 - D. Police Policies & Procedures, Chief Fantin has policies from last meeting for council's review.
 - E. ACT 51 REPORT FILED ON LINE. THE VILLAGE RECEIVED \$25,000.00 FUNDS FROM DDA FOR MAIN ST. WORK.
 - F. MERS Quarterly reports and payments review after 2016-2017 audit, JANUARY.
 - G. Marijuana ordinance being lead by planner Allen Bean at both planning and council and the work is then reviewed by the Local Attorney.
 - H. Library front and engineered drawings desired. No information had been found per the committee. Further discussion on the matter and review of the list given by Nemecek. Motion Libkie Second Lawrence to have the Village engineer, Spicer Co., give the Village an estimate for building plans for completion of the exterior work. Roll Call Vote 2 Nays Klug, Weyrauch, 5 Ayes Motion passed.

Motion Lawrence Support Libkie to accept the Vision and Mission statement as presented Voice vote, all ayes No Nays Motion Passed
 - J. Annexation Resolution 2017-3 and petition sent to the County Commissioners and no action yet per the Local Attorney.

III. COMMITTEE AND DEPARTMENT HEAD REPORTS

- A. PERSONNEL/FINANCE COMMITTEE REPORT Motion Libkie Second Lawrence to hire Lisa Lulis as a part time employee who will work up to 29 and 1/2 hours a week for \$12.50 an hour from 8:00 am. Till 2:30 pm. or as needed as an at will employee. Working for the Clerk, Treasurer, and DPW Superintendent. Working in and outside the building. She has to give 2 weeks' notice and has to take a vacation at the end of the month. Voice Vote All Ayes No Nays Motion Passed
- B. POLICE COMMITTEE REPORT review of policies
- C. D.P.W. COMMITTEE REPORT
- D. LIBRARY COMMITTEE REPORT
- E. PARK & RECREATION REPORT
- F. CLERK REPORT Completed getting Citizens guide on our website and adding e-mails for President, Clerk, Treasurer, DPW Supervisor and Chief of Police established. Do council members wish an e-mail address on the Village site.
- G. TREASURER REPORT Completed and sent in F -65 report to the State of Michigan and Citizens guide sent 11-15-2017
- H. ZONING ADMINISTRATOR'S REPORT/ CCA REPORT
- I. DDA REPORT
- J. ZBA REPORT Free meeting date for calendar
- K. PLANNING COMMISSION REPORT need minutes
- L. POLICE REPORT See attached police report
- M. D.P.W. REPORT Installed handrail near 114 north Main St.

IV. NEW BUSINESS.

- V. COUNCIL BUSINESS President Grzybs brought up one time only bonuses for this year only for employees in the \$100.00 range? Council discussed this issue, Motion Nemecek Second Ramirez to give each a \$200.00 bonus to DPW Supt. Smith, Chief Fantin and Treasurer Price. That other part time employees will each receive \$100.00 excluding the salvage officer and the 2 new hires. This is only for this year. Roll Call vote Weyrauch, Nemecek, Ramirez, Libkie, Lawrence, Klug, and Grzybs, Motion Passed.

Lawrence second Klug to adjourn the meeting at 8:32 pm. All Ayes No Nays Motion Passed Meeting Closed MINUTES SUBMITTED BY TEMP CLERK,

"THIS INSTITUTION IS AN EQUAL
OPPORTUNITY PROVIDER & EMPLOYER"

Paul C. Libkie