

**VILLAGE OF CAPAC
REGULAR MEETING
OFFICAL MINUTES
JULY 20, 2020
AMERICAN LEGION HALL
115 N MAIN ST.**

Called to order at 7:00 p.m.

Council Members Present: Joe Nemecek, Joe Herrington, Debbie Hlubic, Mary Klug, Lynne Mandeville, Samantha Ramirez President John Grzyb, Clerk Lisa Lulis, Chief Heather Fantin

Council Members Absent: None

Approval of the agenda:

Motion: Joe Nemecek

Support: Mary Klug

All ayes. Motion carried

Approval of Previous Meeting's Minutes:

Motion: Joe Nemecek June 30, 2020 meeting

Supported: Mary Klug

All ayes. Motion carried

Motion to approve the minutes from June 15, 2020

Support Debbie

Roll call vote. All ayes. Motion carried.

Bills:

Motion: Joe Nemecek to pay the bills in the amount of \$ 30,841.46

Support: Lynne Mandeville

All ayes. Motion carried

President's Report: None

Correspondence: None

Public comment: Asking about the contract about Glassford easement. The Village attorney is sending a revision.

Aiden from the boy's scouts wants to work on the trails. Needs to address the school.

Old Business: None

Personnel/ Finance Committee: Police contract- brief discussion- Motion Joe Nemecek to adopt the contract as approved Support Mary Klug.

Roll call vote. All ayes. Motion carried.

Police Committee: none

D.P.W. Report: The committee had a virtual meeting. Bryan Miller asking about an anniversary raise, questioning doing a yearly performance bonus based on hours worked. Brief discussion. Al Francis is going to write up a resolution for the performance bonus.

Library Committee Report: None

Park and Recreation Report: Local millage reimbursement. Motion Joe Nemecek to approve the millage support Lynne Mandeville. Roll call vote. All ayes motion carried. The township is going to pay a company to spray for the weeds around the path, asking if the Village would be willing to contribute to the cost of \$6,000.00. Motion Lynne Mandeville to contribute \$1000.00 to the township weed maintenance support Samantha Ramirez. Roll call vote all ayes. Motion carried.

Clerk's Report: None

Treasurers' Report: Garage sale permits- brief discussion add something to the website as a friendly reminder.

Zoning Administrator Report/ CCA: Mike N from CCA- 101 N Walker- Apt 1A has been under construction – needs inspections is not to rented, however the unit has been rented. Violation notice has been sent to Lisa Tice (Tyler Shull's assistant) Can evict the person living in the rental if necessary. Brief discussion.

S Capac road- the Barn is a deemed a dangerous building. Set a date for a hearing, tentatively August 3 Letter needs to come from Construction Code Authority. Send the address of owner to Construction code authority.

401 N Main- house fire- dangerous building. There has been a call to construction code to rebuild house. Vern Wilson is working with Tyler Shull

203 N Neeper- garage taken down – letter sent to Marlene Cutino to clean up debris Fork and Flame- turned in needed information- has been approved by Lonnie Hayes. No inspections done with plumbing and electrical. Has pulled the necessary permits.

Parking problem- a business cannot claim parking spots on Main street. Signs are on Main street which has been a problem in the past. Brief discussion. Motion Joe n the fork and the flame can use the 2-parking spot on Mill street until the governor's executive order expire. Support Mary. All ayes. Motion carried.

415 N Walker some work has been done. Brief discussion. Construction code to send a letter requesting inspection and the village will follow up.

DDA Report: None

ZBA Report: None

Planning Commission Report: Discussed the rezoning of some property in the Central Business District

Police Report: in packet- Needs a battery for AED- plus a second AED using salvage fund, would like to purchase 2 body cameras. With the equipment Joe N to spend \$2600.00 for AED and \$800.00 for the body camera support mary. Roll call vote all ayes motion carried.

Applied for 2 grants due to Covid 19. One for \$5000.00 and one for around \$29,000.00. Motion to pay Heather Fantin the left-over clothing allowance and sick time. Support Lynne. Roll call vote. All ayes. Motion carried.

DPW Report: in packets- Had Jorge Lopez go around town and check old trees. They need to come down, there is a list. Need to prioritize the list. Motion Samantha Ramirez to add tree removal/ replacement list to unfinished business letter J. Support Joe Nemecek brief discussion. Lynne Mandeville has checked into free trees from different organizations.

All ayes motion carried.

Light at Main and Kempf- did not get a response from the business Quotes for valve replacement- worse case \$37,575.00 motion Joe Nemecek for Beth Eldridge to spend \$37,575.00 to replace the valve on 21. Support Joe Herrington Roll call vote all ayes motion carried.

Scada system and computer upgrades- since there have been no upgrades we need to start from scratch. We are done to one computer running the arsenic plant- Spicer's quote \$45,000- went to Wonderware- motion Samantha Ramirez to replace and

upgrade the Scada program by EZ Operation for a total cost of \$24,000.00 support Joe Nemecek.

Roll call all ayes motion carried.

Capital improvement plan resolution 2020-11 motion Joe Nemecek approve capital improvement plan resolution 2020-11 support Mary Klug. Roll call vote. All ayes motion carried.

Furnace and AC unit in the office- repair/ replace- \$3400.00 to replace or \$700 to repair.

Beth Eldridge is to get 2 bids. Motion Samantha Ramirez to add the furnace and ac to unfinished business letter k. support Mary Klug. All ayes. Motion carried

Village office roof. Should start in a couple weeks.

Valves at lagoon lift station has been replaced. working perfectly.

Motion Debbie to approve ordinance 2020-01, about the sidewalk. Support Mary Klug

Roll call vote

Ayes_ Lynne Mandeville, Mary Klug, Debbie Hlubic, Samantha Ramirez, Joe Nemecek, John Grzyb

Nays- Joe Herrington

Motion carried.

New Business: S Hunter street has a line hanging low. The DPW will check it out.

Unfinished Business

- A. Village Signs** in progress
- B. Rural Rate Assessment** in progress
- C. Hill Street Project** working with USDA. – will begin next year. Putting it out for bids in the fall or winter
- D. Middle School** nothing
- E. Library façade** waiting to hear from Dave
- F. Railroad crossing – Hunter St** -nothing
- G. Update Job descriptions- do away with contracts** in progress
- H. Sign ordinance.** In progress
- I. 540 N Glassford + 541 N Neepers-** letter revision

Council Business: Mary Klug – has heard many complaints about the fireworks.

Joe Nemecek would like to go back to having committee meetings and then meeting notes would go into council packets. Motion Joe Nemecek- the president, the department heads and committee can call a meeting and then the information that the committee discusses from the meeting will be in the council packets. Support Debbie Hlubic.

Roll call vote. All ayes. Motion carried

Adjourn at: 9:09

Motion: Mary Klug to adjourn

Supported: Debbie Hlubic

All ayes motion carried

Lisa Lulis

Village Clerk

“THIS INSTITUTION IS AN EQUAL OPPORTUNITY
PROVIDER & EMPLOYER”