

**VILLAGE OF CAPAC
REGULAR COUNCIL MEETING
OFFICIAL MINUTES
AUGUST 03, 2020**

Regular Council meeting called to order at 7:00 p.m. by Pres. John Gryzb.

Council & Staff Present: Samantha Ramirez, Joe Herrington, Joe Nemecek, Mary Klug, Debbie Hlubic, Pres. John Gryzb & Officer Scott Sabada.

Council & Staff Absent: Lynn Mandeville & Clerk Lisa Lulis.

Agenda: Motion Joe Nemecek, support Joe Herrington to approve the agenda as presented. All ayes. Motion carried.

Minutes: Motion Joe Nemecek, support Mary Klug to approve the July 20, 2020 meeting minutes as corrected. All ayes. Motion carried.

Bills: Motion Joe Nemecek, support Mary Klug to approve the August 03, 2020 bills in the amount of \$54,965.39. No discussion. Roll call vote. All ayes. Motion carried.

President's Report: (1). Would like Council to approve Resolution #2020-12 re: the proposed renewal of millage to raise funds for the improvement, construction and/or repair of roads, highways, streets and/or bridges in the Village of Capac from 2022-2026 on the November 3, 2020 ballot. Motion Joe Nemecek, support Debbie Hlubic to approve Resolution #2020-12. Roll call vote. All ayes. Motion carried.

Correspondence: None.

Visitor's: Brian Shull & Mike Neumeyer from CCA. **(1).** Brian Shull received a letter from the Construction Code Authority re: his dangerous building located on S. Capac Road and asked the Council what his options were. Mike Neumeyer from CCA stated that he can either repair it or tear it down. If Mr. Shull chooses to repair it, then all the necessary permits must be obtained from the Code Authority. Discussion re: what type of time frame to allow Mr. Shull. Recommendation was 90 days and if more time is needed then he can come back to the Council and ask for it. Motion Joe Nemecek, support Mary Klug to allow Brian Shull three months, from August 3, 2020 to November 2, 2020 to make the necessary repairs to the dangerous building located on S. Capac Road. Roll call vote. All ayes. Motion carried.

Old Business: None.

Personnel/Finance Committee Report: (1). Received an audit engagement proposal from the Village Auditor's to renew a three-year contract to continue service for the Village of Capac. Brief discussion. Motion Mary Klug, support Joe Nemecek to renew a

three-year contract with Berthiaume & Company per the audit engagement letter dated July 31, 2020. Roll call vote. All ayes. Motion carried.

Police Committee Report: None.

D.P.W. Committee Report: (1). Pres. John Gryzb would like to schedule a D.P.W. Committee meeting on Wednesday, August 5, 2020. Also, the repairs to the

Library Committee Report: Still waiting to hear from Dave Marr at Spicer Engineering.

Park & Recreation Report: (1). Discussion re: the purchase of a Gazebo for the Whistle Stop Park. The Gazebo is 12' and benches will be added to it at no extra charge. Motion Samantha Ramirez, support Debbie Hlubic to purchase a 12' Gazebo from David Shetler for the amount of \$5,000.00 to be placed at the Whistle Stop Park on Aldrich Street. Further discussion re: where to locate the Gazebo. Roll call vote. All ayes. Motion carried.

Clerk Report: None.

Treasurer Report: No formal report. Council received a Revenue and Expenditure report for their review.

CCA/Zoning Adm. Report: (1). The garage located at 203 S. Neeper St. has been completed. **(2).** Fork & Flame has completed some of their inspections, the electrical needs to be re-inspected. Discussion re: her current parking situation. **(3).** Apartment building located at 101 N. Walker St., Apt 1A had an inspection, but problems were found so a re-inspection must be done. **(4).** The home located at 401 N. Main Street that had a fire is being worked on by Vern Wilson and all permits have been issued.

D.D.A. Report: None.

ZBA Report: None.

Planning Commission Report: (1). A meeting will be held on August 5, 2020 @ 7:00 p.m....

Police Report: None.

D.P.W. Report: None.

New Business: (1).

Unfinished Business:

- A. Village signs – leave on – East side almost completed
- B. Rural Rate Assessment – leave on

- C. Hill Street Project – leave on
- D. Middle School – leave on – have not heard from school
- E. Library Façade – leave on
- F. Railroad crossing-Hunter St. – leave on
- G. Employee Handbook – leave on
- H. Sign Ordinance – leave on
- I. 540 Glassford St. – leave on
- J. Tree removal/replacement – leave on
- K. Office furnace/ac – leave on

Council Business: None.

Adjournment: Motion Mary Klug, support Samantha Ramirez to adjourn at 7:57 p.m....
All ayes. Motion carried.

Minutes taken & written by: Debra Hlubic

Minutes submitted to Council by:

Lisa Lulis

Village Clerk