

**VILLAGE OF CAPAC
REGULAR MEETING
OFFICIAL MINUTES
NOVEMBER 1, 2021
AMERICAN LEGION HALL
115 N MAIN ST
7:00**

Called to order at 7:00 p.m.

Council Members Present: Lynne Mandeville, Mary Klug, Debbie Hlubic, Samantha Ramirez, Joe Herrington, President John Grzyb, Clerk Lisa Lulis, DPW Supervisor Dave Schultz, Chief Heather Fantin

Council Members Absent: Joe Nemecek

Approval of the agenda:

Motion: Samantha Ramirez

Support: Lynne Mandeville

Take off middle school

All ayes, motion carried

Approval of Previous Meeting's Minutes:

Motion: Samantha Ramirez approve October 18, 2021 minutes with corrections.

Support: Debbie Hlubic

All ayes, motion carried.

Bills:

Motion: Debbie Hlubic to pay the bills totaling \$85,365.40.

Support: Mary Klug

Roll call vote, all ayes, motion carried.

President's Report: council member purchase of computer– Motion Mary Klug to add the computer policy to office procedures. Support Lynne Mandeville. Roll call vote, all ayes, motion carried.

Correspondence: None

Public comment: Dale Barnard asked about redoing Neeper St, does not feel the job was done well at Park Street and in front of his house.

Monica Standel asks if the black top job was complete, Dave Schultz says it is not complete. Questioning if it is resident is responsible from the curb box to the house. Yes, the resident is responsible.

Old Business: None

Personnel/ Finance Committee: None

Police Committee: Motion Mary Klug to approve traffic control order 21-1631 for Cranberry Christmas parade. Support Samantha Ramirez. Roll call vote, all ayes, motion carried. Police department needs to purchase a computer for the squad car. Motion Mary Klug to allow Chief Heather Fantin to use salvage funds to buy a computer for the car for up to \$2,000.00. Support Lynne Mandeville. Roll call vote, all ayes, motion carried. Motion Mary Klug to approve \$1,990.90 for car repairs. Support Samantha Ramirez. Roll call vote, all ayes, motion carried.

D.P.W. Report: Dave Schultz contract- will review at committee level.

Library Committee Report: None

Park and Recreation Report: Recreation plan is coming up within the next year. Lynne Mandeville asking about to donating trees to the park,

Clerk's Report: Home occupation permit- table until next meeting.

Treasurers' Report: None

Zoning Administrator Report/ CCA: None

DDA Report: None

ZBA Report: None

Planning Commission Report: Meeting on Wednesday November 3, 2021

Police Report: None

DPW Report: None

New Business: Motion Joe Herrington to eliminate new business from agenda. Support Lynne Mandeville. Roll call vote. All ayes, motion carried.

Lynne Mandeville has the list for the tree replacement needs 2 more addresses.

To turn water off for non-payment- shut off notice must be sent 10 days to be put in the local mail box.

Unfinished Business:

- A. Hill Street Project** Tuesday and Thursday Al Francis and John Grzyb are meeting with Armada grain and Fronney's for the easements.
- B. Railroad crossing – Hunter St-** in progress
- C. Update Job descriptions- do away with contracts** in progress
- D. Sign ordinance.** In Progress
- E. Tree removal/ replacement Council Business:** Lynne Mandeville is working with Super and Sons- 10 will be planted now and 10 in the spring.
- F. Dangerous Building-** CCA and AL Francis is going to write a letter to the dangerous building's owners.

Council business: 317 N Walker has a village tree needs to be trimmed, will do a work order for the tree trimming. Consensus to take tree down.

The Lutheran church tree was ours and the village will be invoiced.

Motion may to cancel the brush and compost with J&J support Lynne. Roll call vote- all ayes, motion carried.

Mary Klug asking about the middle school sale funds- that was put into the rainy-day fund.

Debbie Hlubic wants to have a discussion about ARPA funds with all council members.

Samantha Ramirez was asking about the hydrants on William G- wants to get to the poles for the Christmas lights

Adjourn at:

Motion: Mary Klug to adjourn 8:04

Support: Joe Herrington

All ayes, motion carried.

Lisa M Lulis

Village Clerk

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