

**VILLAGE OF CAPAC
REGULAR MEETING
OFFICIAL MINUTES
OCTOBER 18, 2021
AMERICAN LEGION HALL
115 N MAIN ST
7:00**

Called to order at 7:00 p.m.

Council Members Present: Lynne Mandeville, Mary Klug, Debbie Hlubic, Samantha Ramirez, Joe Herrington, Joe Nemecek, Clerk Lisa Lulis, DPW supervisor Dave Schultz, Chief Heather Fantin.

Council Members Absent: John Grzyb

Approval of the agenda:

Motion: Mary klug

Support: Lynne

All ayes, motion carried.

Approval of Previous Meeting's Minutes:

Motion: Samantha Ramirez to approve the minutes from October 4,2021 meeting.

Support: Mary Klug

All ayes, motion carried

Bills:

Motion: Debbie Hlubic to pay the bill in the amount \$86,119.46.

Support: Mary Klug

Roll call vote. All ayes, motion carried.

President's Report: council computer- council members to purchase computer, need a policy if the council members want to purchase them. Al Francis will draw up a policy for computer purchase.

Easements: Fronney's and Armada grain. Have heard back from both parties, has set up a meeting.

Dave Schultz contract: discussion with Al Francis. Defining overtime- after 40 or over 8-10 can vacation/ sick be used for overtime? Al Francis is going to write it up as shift-

based overtime. Raises- cost of living vs performance bonus. License rates- \$1.00 per licenses. Call in time and drive time.

Correspondence: None

Public comment: Jeff Terpenning – dropping off a thank you card and a cup, for all the work with the middle school.

Patty Weyhrauch- Tree that came down at the Lutheran- Dennis called Jorge to cut the trees down.

Old Business: None

Personnel/ Finance Committee: Working on employee handbook.

Police Committee: None

D.P.W. Report: None

Library Committee Report: Received some bookshelf from the middle school, they would like to paint. Motion Samantha Ramirez the friend's group can redecorate as they see fit, at no expense to the village. Support Mary Klug. All ayes, motion carried.

Park and Recreation Report: None

Clerk's Report: past due notice

Treasurers' Report: in packet

Zoning Administrator Report/ CCA: Send letter to for dangerous buildings.

DDA Report: None

ZBA Report: None

Planning Commission Report: None

Police Report: none

DPW Report: Tree are being paid from local/ major. A letter is being written to post for Dr Grubb. Hinges for dump truck- STE- Motion Samantha Ramirez to have Dave Schultz have STE fix the dump truck hinges for the F 550, for \$1,950.00 Support Mary Klug. All ayes, motion carried.

New Business: Samantha Ramirez would like to have the DDA to pay to for the Christmas decorations. Samantha Ramirez getting a quote for a shed.

Unfinished Business

A. Hill Street Project in Progress

B. Middle School Motion Mary Klug to take off unfinished business. Support Samantha Ramirez. All ayes, motion carried.

C. Railroad crossing – Hunter St- In progress

D. Update Job descriptions- do away with contracts in progress

E. Sign ordinance. In Progress

F. Tree removal/ replacement Council Business: bringing information to the office. Will be planting 10 trees this fall and 10 next spring. Needs address for fall planting.

G. Dangerous building; previously discussed

Council business: Hiring village Manager- Amy cell sent over a job description- pay scale around \$70,000.00-\$80,000.00 per year. part/ full time position.

Adjourn at:

Motion: Mary Klug to adjourn at 8:45.

Support: Lynne Mandeville

Lisa M Lulis

Village Clerk

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