

**VILLAGE OF CAPAC  
REGULAR MEETING  
OFFICIAL MINUTES  
APRIL 19, 2021  
AMERICAN LEGION HALL  
115 N Main**

**Called to order at 7:00 p.m.**

**Council Members Present:** Joe Nemecek, Lynne Mandeville, Joe Herington, Debbie Hlubic, Samantha Ramirez, President John Grzyb, Clerk Lisa Lulis, Sargent Matt Hurner, DPW workers Dave Schultz, Diann Moran, Bryan Miller.

**Council Members Absent:**

**Approval of the agenda:**

**Motion:** Mary Klug

**Support:** Joe Nemecek

All ayes. Motion carried

**Approval of Previous Meeting's Minutes:**

**Motion:** Debbie Hlubic to approve the April 5, 2021 meeting with corrections

**Support:** Joe Nemecek

All ayes. Motion carried

**Bills:**

**Motion:** Joe Nemecek to pay the bills totaling \$55,500.00

**Support:** Lynne Mandeville

All ayes. Motion carried.

**President's Report:**

Vendors need to have proof of liability insurance and workman's compensation-brief discussion- motion Joe Nemecek add vendor insurance to unfinished business letter I. Support Lynne Mandeville. All ayes motion carried.

As of April 1, 2021 we are able to shut water off again. Brief discussion about adding a water turn on fee. Motion Samantha Ramirez to add the water ordinance to unfinished business letter H. Support Joe Nemecek. All ayes motion carried

**Correspondence:** Proposal from J&J Disposal on picking up lawn waste- brief discussion- Motion Debbie to table the proposal. Support Lynne Mandeville. All ayes. Motion carried

**Public comment:** None

**Old Business:** None

**Personnel/ Finance Committee:** None

**Police Committee:** Confidential letter -cannot be discussed.

**D.P.W. Report:** Beth Eldridge letter of resignation-Dave Schultz still needs to acquire a couple licenses.

Arsenic plant- very expensive to repair/ replace, possibility of tapping in Detroit water. Brief discussion. Motion Samantha Ramirez to accept Beth Eldridge's letter of resignation. Support Joe Nemecek. All ayes. Motion carried.

Motion Joe Herrington to transfer Beth Eldridge's spending authority of \$3,000 to Dave Shultz of Capac DPW for emergencies and/or day to day supplies since Beth Eldridge is gone has resigned. Support Samantha Ramirez. All ayes. Motion carried.

DPW phone has been given to Dave Schultz- Motion Debbie Hlubic to pay Dave Schultz \$100.00 a week for carrying the phone, this will be brought back for reevaluation. Support Mary Klug. Roll call vote- all ayes. Motion carried.

Motion Joe Nemecek that whichever DPW employees gets called in for an emergency will get a minimum of 2 hours pay plus the time they work. Support Lynne Mandeville. Roll call vote. All ayes. Motion carried.

Motion Joe Herrington for a credit card to be issued to Dave Shultz with his name on it for DPW supplies. Support Joe Nemecek. Roll call vote. All ayes. Motion carried.

Dave Schultz would like to say thank you for the new lawn mower.

Equipment is in rough shape a quote was received from STE for a Ford 750 dump truck, \$165,000.00, if ordered now it would not be ready until January 2022. Also, a pick-up truck needs to be replaced- council states they are not replacing the old pick up.

The lagoon is a mess, contacted a company about clean up the quote is \$18,000.00.

**Library Committee Report:** None

**Park and Recreation Report:** None

**Clerk's Report:** None

**Treasurers' Report:** In packets

**Zoning Administrator Report/ CCA:** 401 N Main- to start dangerous building procedure.

**DDA Report:** None

**ZBA Report:** None

**Planning Commission Report:** Plans for new business were not correct- we need a zoning administrator in the office- requesting for someone from CCA to come to meetings once a month.

**Police Report:**

**DPW Report:** Beth Eldridge's duties need to be covered- MIWRA association works with all water, Dave Schultz will be able to get his licenses in the fall. Previously we did not have a hydrant permit- Dan's excavating is working on I-69 so a hydrant permit was written. brief discussion –

**New Business:** None

**Unfinished Business:** work order system is to be used for everything. Website needs updating- council terms and minutes.

- A. Village Signs** Stop/ yield signs are complete- motion Mary Klug to remove village signs from unfinished business. Support Lynne Mandeville. All ayes. Motion carried.
- B. Hill Street Project** -In Progress
- C. Middle School** out for bids
- D. Railroad crossing – Hunter St**-Should be starting in the spring
- E. Update Job descriptions- do away with contracts** - In progress
- F. Sign ordinance.** In Progress
- G. Tree removal/ replacement** Lynne Mandeville contacted 6 different places- 4 are not capable of fulfilling the order. American tree quote is – for silver maples- tree plus planting \$500.00 per tree. Evergreen tree farm is for a red maple – tree plus planting \$745.00 per tree.

**Council Business:** Discussion about the DPW email- Motion Joe Nemecek to have Lisa Change the password for the DPW email account. Support Lynne Mandeville. All ayes. Motion carried.

Cleaning person for office- ad will be sent to the paper this week.

Diann Moran would like to know why the position for the secretary for the police department was not posted, it has not been posted the last 2 times.

**Adjourn at:** 9:07

**Motion:** Mary Klug to adjourn

**Support:** Debbie Hlubic

**Lisa M Lulis**

**Village Clerk**

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