

**VILLAGE OF CAPAC
REGULAR MEETING
OFFICIAL MINUTES
AUGUST 16, 2021
AMERICAN LEGION HALL
115 N MAIN ST
7:00PM**

Called to order at 7:00 p.m.

Council Members Present: Lynne Mandeville, Mary Klug, Debbie Hlubic, Samantha Ramirez, Joe Herrington, Joe Nemecek, Clerk Lisa Lulis, Officer Jen Deiotte, Acting DPW Supervisor Dave Schultz

Council Members Absent: John Grzyb

Approval of the agenda:

Motion: Mary Klug

Support: Debbie Hlubic

All ayes. Motion carried

Approval of Previous Meeting's Minutes:

Motion: Samantha Ramirez to approve the minutes from the August 2, 2021 meeting.

Support: Joe Herrington

All ayes, motion carried.

Bills:

Motion: Debbie Hlubic to approve the bills in the amount \$94,238.99

Support: Mary Klug

Joe Herrington would like to hold the Spicer invoice # 208608 for more clarification and minus the \$1,575.00 from the total. Debbie Hlubic amends the motion to pay the bills in the amount of \$92,663.99. Support Mary Klug.

Roll call vote. All ayes, motion carried

President's Report: Table: everyone should be punching the time clock. No use of personal vehicles to be used for the village. Communication with vendors. Consensus to table.

Correspondence: None

Public comment: Monica Standel – is here about the compost pick up. States J&J did not pick up her tree branches. She feels it is not working.

Old Business: None

Personnel/ Finance Committee: Employee handbook is almost complete. Setting up interview for the DPW, is thinking to put out the applications for DPW Supervisor. We need a person in the office and also work in the field. Motion Mary Klug to remove the acting from the DPW supervisor for Dave Schultz. Support Debbie Hlubic.

Ayes: Mary Klug, Joe Herrington

Nays: Joe Nemecek, Lynne Mandeville

Police Committee: meeting

D.P.W. Report:

Library Committee Report: Mary Klug asks Dave Schultz about a sidewalk for the sinkhole in the back alley. Dave Schultz will contact Breezy Wallace.

Park and Recreation Report: None

Clerk's Report: Motion Lynne Mandeville to change the meeting from September 6th to September 7th. Support Debbie Hlubic. All ayes, motion carried. Motion Lynne Mandeville to make the vacation/ sick pay to calendar year and ask BS&A how to prorate it. Support Mary Klug.

Roll call vote;

Ayes: Lynne Mandeville, Mary Klug, Debbie Hlubic, Samantha Ramirez, Joe Nemecek

Nays: Joe Herrington

Motion carried.

Treasurers' Report: In packet

Zoning Administrator Report/ CCA: None

DDA Report: None

ZBA Report: None

Planning Commission Report: Tringale came to the meeting, wants to build 15 houses and a store front along M-21.

Police Report: None

DPW Report: Dave Schultz talked to Jorge Lopez about trees, he is able to get them, price depending on size and type of tree. Dave Schultz is going to get a price from Jorge Lopez.

Preih's emailed and the road work that was supposed to start tomorrow has been postponed until the 25th.

Peerless is starting on the media testing.

There is an employee that Dave Schultz is asking for committee support. Motion Lynne Mandeville all employees must punch the time clock if not done then the supervisor can follow the step disciplinary actions. Support Samantha Ramirez. All ayes, motion carried.

Dave Schultz would like ask about comp time.

Motion Joe Herrington to have allow all part time employees to get comp time for anything over 40 hours up to 40 hours for the year and can roll over 20 hours in the beginning of the year. Support Mary Klug. Roll call vote. All ayes, motion carried.

For the culverts- the homeowner pays for the culvert, the village installs it and the village provides the gravel. Sent to the committee.

New Business: None

Unfinished Business

A. Hill Street Project in Progress

B. Middle School None

C. Railroad crossing – Hunter St-

D. Update Job descriptions- do away with contracts in progress

E. Sign ordinance. In Progress

F. Tree removal/ replacement – Mary Klug and Lynne Mandeville meeting with Super Leo on Thursday.

G. Dangerous building- Barn on Capac Road,

Council Business: Joe Herrington asks about the applicants for the DPW. Would also like to start the process for a part time village manager. Has talked to Amy Cell the cost is \$2,500.00 to start.

Adjourn at:

Motion: Mary Klug to adjourn at 8:56.

Support: Lynne Mandeville.

All ayes, motion carried.

Lisa M Lulis

Village Clerk

**“THIS INSTITUTION IS AN EQUAL OPPORTUNITY
PROVIDER & EMPLOYER”**